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28 April 2022

Governance Committee

A meeting of the Committee will be held at **2.15 pm** on **Monday, 9 May 2022** at **County Hall, Chichester PO19 1RQ**.

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Agenda

1. **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.

2. **Minutes of the last meeting of the Committee** (Pages 3 - 8)

The Committee is asked to agree the minutes of the meeting held on 7 February 2022 (cream paper).

3. **Urgent Matters**

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances.

4. **Development of an Executive-Scrutiny Protocol** (Pages 9 - 12)

Report by the Director of Law and Assurance.

The Committee is asked to agree to the development of an Executive-Scrutiny Protocol, in line with the statutory guidance on overview and scrutiny in local authorities.

5. **Member Meetings Update** (Pages 13 - 22)

Report by the Director of Law and Assurance.

The Governance Committee agreed at the start of the public health emergency to regularly review plans for all formal Council/committee meetings. This update

confirms the arrangements currently in place, which reflect what the Committee agreed at its last meeting as well as the more recent easing of Public Health precautions put in place in response to the pandemic.

6. **Report of the Member Development Group** (Pages 23 - 28)

Report by the Chairman of the Member Development Group.

To receive the regular report on the work of the Group, member development activities and member training and development priorities and plans.

7. **Appointments to Committees, Panels and Outside Bodies** (Pages 29 - 30)

Report by the Director of Law and Assurance.

In accordance with the provisions of the Local Government and Housing Act 1989, the Committee is asked to appoint members to serve on a number of committees, panels and outside bodies in line with the expressed wishes of the political groups.

8. **Date of Next Meeting**

The next meeting of the Committee will be held at 2.15 pm on 6 June 2022 at County Hall, Chichester.

To all members of the Governance Committee